

### Private Teaching Policy

- First half hour is always free as a trial lesson.
- Payment is in advance, so 1 lesson deposit upfront and pay per lesson, or pay for the whole month. Standing orders are also a hassle free way some students prefer to pay for lessons.
- Lessons may be rescheduled as long as 48 hours advance notice is given, otherwise the full price still applies. If I am unavailable to teach a scheduled lesson of course the fee is refunded or carried forward for the next lesson.
- Current one-to-one rates are £25/hour or £13/half hour. Contact me for travel quotes.
- The student is responsible for grade entry fees, exam books and other necessary materials/repairs to their instrument such as picks, strings etc.
- The student will be responsible for any loss or damage incurred to any instrument, accessory or music loaned to the student. Such items will be returned on request.
- The student/parent/guardian is responsible for the insurance of the student's instrument.
- In the interests of the student's well-being whilst in my care, I must be informed of any medical or other condition affecting the student.
- If the student is under eighteen, the parent/guardian gives permission for me to teach the student.
- The student must enjoy themselves! :)

**Don't hesitate to contact me if there are any questions.**

Thanks,

Doug

Signed by \_\_\_\_\_ on \_\_/\_\_/\_\_. \_\_\_\_\_

and by Doug McMillan on \_\_/\_\_/\_\_. \_\_\_\_\_